**Minutes of the Meeting**

The meeting called was by Sri. ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_owner of Flat no\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ block Address =================================================================================================== Bangalore 560XXXat 12.00 noon on XX/XX/XXXX with following agenda

1. Formation of cooperative society of the flat owners of \_\_\_\_\_\_\_\_\_\_\_\_\_
2. Acceptance of byelaw for cooperative society
3. Nomination of promotors \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apartment Owners Co-Operative Society
4. Nomination of chief promotor
5. Approval to open bank account by chief promoter on acceptance by Cooperation department
6. Approval to collect share amount on acceptance by cooperation department

Sri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_was invited to preside over the meeting. Sri \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_had explained the house necessity of formation of Cooperative society and the advantage there in for the all the flat owners of the building.

The house unanimously approved the recommendations suggested by Sri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_and following resolutions adopted unanimously.

**Resolution No: 1 Formation of Cooperative society under Karnataka Co-Operative Society Act 1959.**

unanimously decided to form Cooperative society of the of the Flat owners in to get conveyed the land from the builder and land owners in the name of co-operative society along with all clearances, Occupancy certificate and infrastructure and to maintain the buildings there after, in the name of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Apartment Owners Co-Operative Society**

**Resolution No 2: Nomination of promoters**

The house unanimously suggested following people as the promoters.

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Have accepted to be the Promotors

**Resolution No 3: Selection of Chief Promotor and authorisation to communicate with authorities**.

The house unanimously suggested Sri.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to be chief promoter and Sri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ accepted to be the chief Promoter. Chief promoter Sri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is authorised to communicate with Registrar of Co-Operative society / authorities and deliver responsibility as chief promoter as necessitated to the formation of Co-Operative Society.

Sri.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has accepted the responsibility.

**Resolution No 4: Adoption of Byelaw for\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apartment Owners Co-Operative Society**

The proposed byelaw was placed before the house and after discussion on the proposed byelaw **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apartment Owners Co-Operative Society** the houseunanimously adopted.

**Resolution No 5: Authorisation to collect share amount and issue Share Certificate**

The house unanimously authorised Chief Promoter Sri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to collect Share amount and issue share certificate on behalf of the **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apartment Owners Co-Operative Society** on acceptance by the Registrar Of Co-operative Society / authority.

**Resolution No 6:**

The House unanimously authorised Sri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to open Bank account in the name of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apartment Owners Co-Operative Society**, in appropriate bank /as suggested by the Co-operative Society/ authority.

The meeting concluded at XX.XX PM

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